

Budget & Business Planning Timetable 2024/25

Annex 2

	Date	For	Action/Event
	16 October 2023	All Councillors	Briefing: overview of existing Medium Term Financial Strategy (MTFS). Budget & Business Planning process for 2024/25 plus risks & issues. Overview of capital programme, governance and management, pipeline and risks.
	17 October 2023	Cabinet	Consider Budget & Business Planning Report 1 providing an update on the latest information and proposing a process for 2024/25.
November	02 November 2023	Committee Services	Publication of agenda for Performance & Corporate Services Overview & Scrutiny Committee including detailed revenue pressures and proposed approach to savings.
	10 November 2023	Performance & Corporate Services Overview & Scrutiny Committee (PCSOSC)	Consider and comment on revenue budget pressures and proposed approach to savings.
	21 November 2023	Cabinet	Consider Budget & Business Planning Report 2 setting out detailed revenue pressures and approach to savings
	22 November 2023	Government	Autumn Statement
	29 November 2023	Committee Services	Publication of agenda for Performance & Corporate Services Overview & Scrutiny Committee including detailed revenue savings proposals and draft Review of Charges for 2024/25 plus proposed changes to the capital programme and pipeline.
December	01 December 2023	All Councillors	Councillor briefing: update on Autumn Statement, revenue and capital proposals and draft Review of Charges for 2024/25
	08 December 2023	Performance & Corporate Services Overview & Scrutiny Committee	Consider and comment on revenue savings proposals and draft Review of Charges for 2024/25. Consider and comment on proposed changes to the capital programme and pipeline.
	Mid - late December 2023	District Councils	Notification of draft council taxbases and draft business rates forecasts
	Late December 2023	DLUHC	Provisional Local Government Finance Settlement
January	10 January 2024	Audit & Governance Committee	Consider the draft Treasury Management Strategy Statement and Annual Investment Strategy for 2024/25
	11 January 2024	Committee Services	Publication of Performance and Corporate Services Overview & Scrutiny report summarising Cabinet's proposed updates to proposals and funding in light of updates to funding (as known at this stage) and feedback.
	15 January 2024	Committee Services	Publication of Budget & Business Planning Report 3 for Cabinet including Cabinet's proposed revenue budget for 2024/25, MTFS and capital programme for recommendation to Council in light of comments from PSCOSC and budget engagement feedback. Includes the final Review of Charges for 2024/25.
	16 January 2024	All Councillors	Councillor briefing on impact of Local Government Finance Settlement and other funding updates.
	19 January 2024	Performance & Corporate Services Overview & Scrutiny Committee	Consider and comment on changes made to Cabinet's proposed budget
	23 January 2024	Cabinet	Cabinet proposes 2023/24 revenue budget, MTFS and capital programme for recommendation to Council in light of comments from the Performance & Corporate Services Overview & Scrutiny Committee and consultation feedback. Includes the Review of Charges for 2023/24.
	25 January 2024	District Councils	Deadline for notification of council tax surpluses or deficits for 2022/23
31 January 2024	District Councils	Deadline for notification of Council Taxbases, Business Rate Forecasts and Business Rate surpluses or deficits	

	Date	For	Action/Event
February	Early February 2024	DLUHC	Final Local Government Finance Settlement
	07 February 2024	Cabinet	Deadline for Cabinet budget papers to be submitted to Committee Services
	12 February 2024	Committee Services	Publication of Council agenda and Cabinet proposals including the Chief Finance Officer's Statutory Report.
	15 February 2024	Committee Services	Publication of amendments to Cabinet budget by Opposition and Chief Finance Officer's Statutory Report reflecting those amendments.
	20 February 2024	Council	Agree Revenue Budget 2024/25, Capital & Investment Strategy and MTFS to 2026/27.
	22/23 February 2024 tbc	Council - Reserve Date	Agree Revenue Budget 2024/25, Capital & Investment Strategy and MTFS to 2026/27.